

PERMA-BOUND®

THE STRONGEST BOOKS YOU CAN BUY

[www.perma-bound.com/
manage-my-collection/](http://www.perma-bound.com/manage-my-collection/)

Manage My Collection

Take the hassle out of filling your collection's gaps with Perma-Bound's M M C service — for free.

Getting started is easy

- ✓ Export your MARC records from your circulation system.
- ✓ Upload the records to the Perma-Bound website via "My Account" page.
- ✓ Within 1–2 hours, your records will be analyzed and results will be posted to your web account.

How do I identify the titles I'm missing?

A few simple steps will help you identify missing titles and enable you to add them to a list for future purchase!

1. Log in to your Perma-Bound.com account.
2. Make sure your current MARC records are uploaded.
3. Go to advanced search, located in the upper-right-hand corner.
4. In the "Narrow By" box, choose "Series" and enter the series name.
5. Scroll down to "Manage My Collection."
6. Select "Hide Exact Matches" and "Hide Partial Matches."
7. Click Submit.

These results will then display all titles in the series that are currently missing from your collection. You can then use the list management options to create or open an existing list and add the titles for future purchase.

For more information

www.perma-bound.com

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Perma-Code

Scan this QR code to be taken directly to our website.

